

SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH

Comprising Sri Devaraj Urs Medical College

Tamaka, Kolar, Karnataka.

DEEMED TO BE UNIVERSITY

Declared under Section 3 of the UGC Act, 1956

vide MHRD, Government of India Notification No.F-9-36/2006-U.3 (A) dated 25th May 2007



**IN COMPLIANCE OF
RIGHT TO INFORMATION ACT, 2005**

INFORMATION HAND BOOK

INFORMATION HANDBOOK
(Under Right to Information Act, 2005)
SRI DEVARAJ URS ACADEMY OF HIGHER
EDUCATION AND RESEARCH
KOLAR – 563 101

INTRODUCTION:

The Right to Information Act, 2005 is an Act to provide for setting out the practical regime of Right to Information for citizens, to enable them to access the information under the control of a public authority, in order to promote transparency and accountability in the working of such an authority.

Section 2(h) of the Act defines “public authority” as any authority or body or institution of self-governance, established –

- (a) by or under the Constitution;
- (b) by any other law made by Parliament;
- (c) by any other law made by State Legislature;
- (d) by notification issued or order made by the appropriate Government, and includes any –
 - (i) body owned, controlled or substantially financed;
 - (ii) non-Government organization substantially financed, directly or indirectly by funds provided by the appropriate Government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means the right to information accessible under this Act which is held by or under control of a public authority and includes the right to –

- (i) inspection of work, documents, records;
- (ii) taking notes, extracts or certified copies of documents or records;
- (iii) taking certified samples of material;
- (iv) obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device;

This Information Handbook will enable the public to obtain information as to the provisions contained in various rules and regulations governing the Sri Devaraj Urs Academy of Higher Education and Research and other related information. The specified information is compiled in the order and sequence drawn as in chapter II “Right to information and obligation of public authorities” clause 4.

SECTION 4(1)(i)
Particulars of Organization, Functions and Duties

BRIEF HISTORY:

In 1986 a group of philanthropists interested in the cause of medical education and social services with an intention to develop the backward area of Kolar district, registered the Sri Devaraj Urs Educational Trust, headed by Sri.R.L.Jalappa, Member of Parliament and champion of co-operative movement.

The trust started Sri Devaraj Urs Medical College, Tamaka, Kolar in the year 1986. Through this college the trust has sought to make a significant contribution to medical education research and health care to rural population which was the primary need of not only this region but also the entire country. The college is situated in Tamaka 5 Km from Kolar town abutting National Highway No.4 (between Bangalore and Chennai).

The trust in its stride for attainment of its vision, mission and objectives obtained for its medical college ISO 9001-2000 Certification and Accreditation by National Assessment and Accreditation Council (NAAC, INDIA) in the year 2006. Sri Devaraj Urs Medical College is one of the few colleges in India to have achieved this remarkable feat.

The University Grants Commission of India after being satisfied about the infrastructure and teaching facilities recommended to the Ministry of Human Resource Development, Govt. of India to confer deemed to be university status to the medical college. Accordingly, the Ministry of Human Resource Development, Govt. of India conferred deemed to be university status to the medical college in May 2007. At present The Academy has Sri Devaraj Urs Medical College as its constituent college. Additional institutions in other disciplines are in the process of induction i.e. Sri Devaraj Urs College of Nursing, Tamaka, Kolar and R.L.Jalappa Institute of Technology, Doddabalapur.

DUTIES AND FUNCTIONS OF THE ACADEMY:

- To establish available and new courses of study and research and to provide instruction in all branches of study, as The Academy deems appropriate for the advancement of learning and dissemination of knowledge
- To confer degrees and to grant Diplomas and/or Certificates to persons who have satisfactorily completed the approved courses of study and/or research as prescribed and shall have passed the prescribed examinations.
- To institute and award visitor ship, fellowship, exhibits, prizes and medals as prescribed.
- To provide for instruction, teaching and training in available and new branches of learning and courses of study as The Academy may undertake time to time.

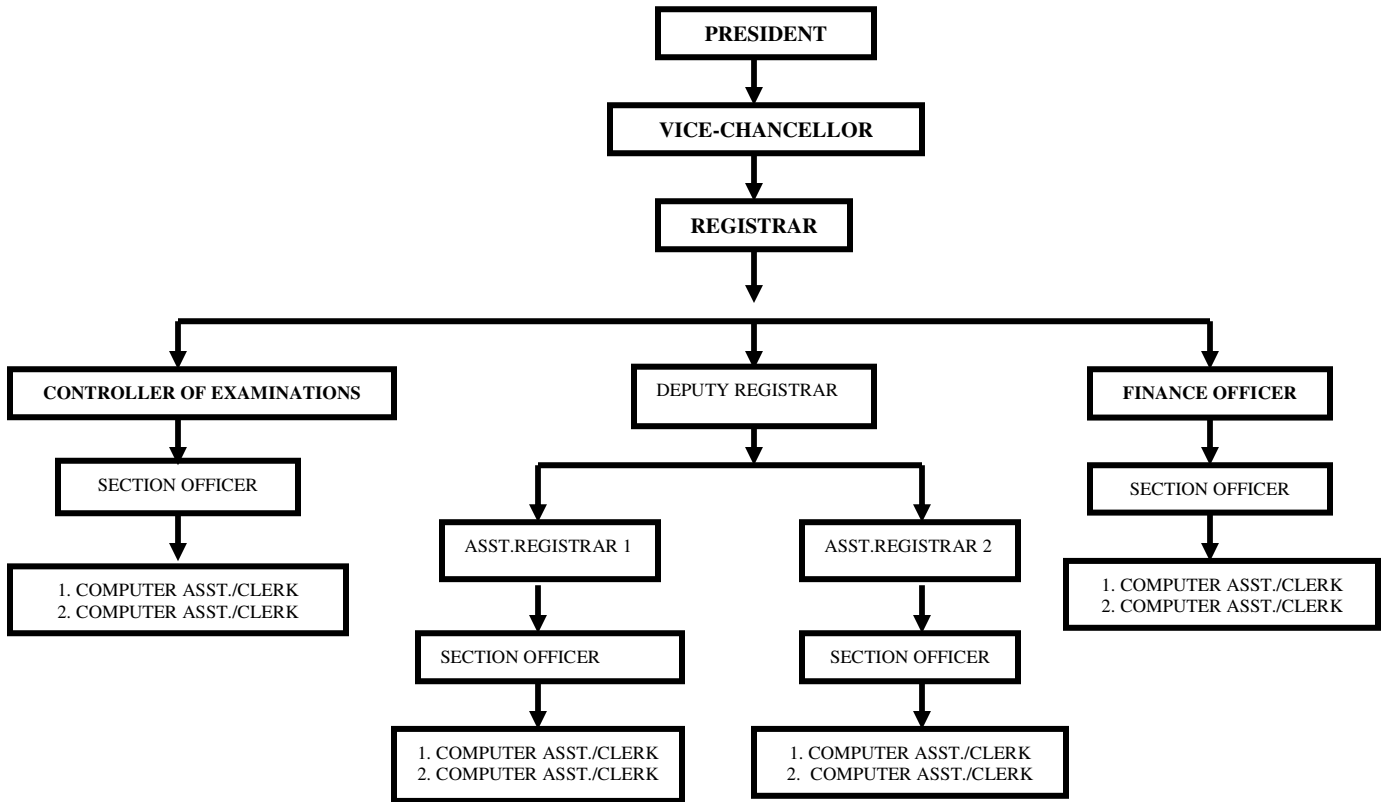
- To make provision to enable constituent institution to undertake specialized studies with the permission of University Grants Commission (U.G.C) / Government of India (G.O.I).
- To organize and manage departments, laboratories, libraries, museums and equipments for the purpose of teaching, training and research.
- To establish, maintain and manage institutions of research, and specialized study centers with the permission of Apex bodies /U.G.C./G.O.I.
- To establish, maintain and manage constituent, institutions, hostels, health centers, auditoria and gymnasias with the permission of Apex bodies / U.G.C./GOI.
- To provide for establishment of off-campus and off –shore campuses for serving a group of constituent institutions, and also to provide for and maintain common resource centers in such campuses in the form of libraries, laboratories, equipments, computer centers, hostels and such facilities for campuses to create centers of excellence with the prior permission of the Apex bodies/U.G.C./GOI.

SERVICES BEING PROVIDED BY THE ACADEMY:

Currently, The Academy offers facilities for pursuing Under Graduate and Post Graduate courses in Medical subjects. These are the courses conducted at Sri Devaraj Urs Medical College, the constituent college.

The Academy also undertakes various research projects financed by external agencies other than the Sri Devaraj Urs Academy of Higher Education and Research. Some of such projects are Diabetic Retinopathy, Mother and Child Health, AIDS awareness programmes, etc., in association with NGO's.

ORGANIZATIONAL CHART:



ARRANGEMENTS AND METHODS MADE FOR SEEKING PUBLIC PARTICIPATION/CONTRIBUTION:

Public involvement in the affairs of The Academy is through nomination of people from various walks of public life in its administrative bodies namely, the Board of Management, Advisory Committee, Planning and Monitoring Board, Finance Committee, Academic Council, Faculty of Medicine and Boards of Studies. Public participation is also provided in Research Committee, Ethical committee, Fee Fixation Committee, Youth Red Cross Society and Out Reach Programmes.

MECHANISM AVAILABLE FOR MONITORING SERVICE DELIVERY:

The management of various activities of The Academy is supervised by the Vice-Chancellor through designated authorities.

Monitoring of the administrative and academic affairs of The Academy is through the Board of Management and the Academic Council respectively.

ADDRESS OF THE ACADEMY:

Sri Devaraj Urs Academy of Higher Education and Research,
Post Box No.62,
Tamaka, Kolar – 563 101
Karnataka, India

Ph: 08152-210604, 210605, 243003, 243009, 649208,
Fax: 08152-243008,
Website: www.sduu.in/www.sdumc.ac.in
E-mail: sdumcrlj@bgl.vsnl.net.in

WORKING HOURS OF THE ACADEMY:

Office hours 10.00 A.M. to 1.30.P.M. and 2.15.P.M. to 5.00 P.M. (Monday to Friday and on Saturday's upto 4.00.P.M.)

SECTION 4(1) (b)
POWERS AND DUTIES OF THE OFFICERS AND EMPLOYEES

The following are the officers of The Academy:

1. President
2. Vice-Chancellor
3. Registrar
4. Finance Officer
5. Other officers as may be prescribed by the byelaws.

PRESIDENT

The President by virtue of his office is the head of The Academy. He will preside over the convocation of The Academy. He has the power to nominate persons to various authorities of the Academy represent the interests of The Academy and to discharge duties as described in MOA.

VICE-CHANCELLOR

The Vice-Chancellor is the principal executive officer of The Academy. He is responsible for appropriate administration, organization and management of The Academy. He will exercise general supervision over the affairs of The Academy and implement the decisions of all the authorities of The Academy and to discharge duties as described in MOA.

REGISTRAR

The Registrar is the custodian of all records, funds and other properties of The Academy. He conducts official correspondence, makes arrangements for supervision of examinations and represents The Academy in suits of proceedings by or against The Academy and to discharge duties as described in MOA.

FINANCE OFFICER

The Finance officer manages the investments of The Academy and is responsible for the preparation of annual estimates and statements of accounts for submission to the Finance Committee and the Board of Management and to discharge duties as described in MOA.

OTHER OFFICERS

DEAN OF FACULTY OF MEDICINE

The Dean shall look into matters related to teaching, learning and evaluation. He shall also look into matters related to meetings of Academic Council, Faculty of Medicine, Boards of Studies, Affiliation, Recognition of Degrees and interaction with apex bodies etc.,

CONTROLLER OF EXAMINATION

The Controller of Examination shall be in charge of the conduct of examinations of The Academy and matters relating thereto. He shall perform such other duties as may be prescribed by the Bye-laws or as may be directed by the Vice-Chancellor.

DIRECTOR, RESEARCH & DEVELOPMENT

The Director, Research & Development shall look into matters related to various Research activities of the Academy. He shall also be involved in the Ethical issues related to the research activities of new research proposals of the Academy.

DIRECTOR, STUDENT WELFARE

The Director, Student Welfare shall look into all matters pertaining to the well being of the students of The Academy. He shall also organize and supervise the activities of the Youth Red Cross and other related organizations.

DIRECTOR, PHYSICAL EDUCATION

The Director, Physical Education shall look into matters related to the extra curricular activities of The Academy. He shall also organize and supervise the participation of the students of The Academy in various extra curricular activities.

SECTION 4(1) (b) (iii)
PROCEDURES FOLLOWED TO TAKE A DECISION ON VARIOUS MATTERS

Decision on various matters including its supervision and accountability are taken by the appropriate authority of The Academy as per the Memorandum of Association/Rules (1-32) of The Academy. All the administrative and financial matters of The Academy are decided by the Board of Management. All academic matters including curricula, syllabi, teaching, learning and evaluation methodologies are decided by the Academic Council.

The Vice-Chancellor being the principal academic and executive officer of The Academy is responsible for appropriate administration, organization and management of The Academy.

SECTION 4(1)(b)(iv)
NORMS SET BY THE ACADEMY FOR THE DISCHARGE OF ITS FUNCTIONS

All norms and standards of the activities of The Academy are consolidated and approved by the Board of Management. It is the principal executive body of The Academy and has the powers to take all necessary decision for the smooth and effective functioning of The Academy. In addition, the Academic Council shall function as the principal academic body of The Academy. Powers and Functions of these two bodies are as per the Memorandum of Association/Rules of Academy prepared as per the guidelines of University Grants Commission as well as the byelaws.

SECTION 4(1)(b)(v)
RULES REGULATIONS AND INSTRUCTIONS USED

The rules and regulations of the Academy are described in the Memorandum of Association as per the guidelines of UGC.

The regulations/instructions for admission to various courses are prescribed as per the decisions of the Board of Management according to MCI regulations and every year the brochures of the admission procedures are published on the website www.sduu.in/www.sdumc.ac.in.

The appointment of teaching staff are as per the regulation of the Medical Council of India and are governed by service terms and conditions issued to an employee at time of appointment. (Annexure-I)

Teaching staff are governed by the service rules approved by the Board of Management of The Academy.

SECTION 4(1)(b)(vi)
OFFICIAL DOCUMENTS AND THEIR AVAILABILITY

- Proceedings of the meetings of the
 - Board of Management
 - Advisory Committee
 - Planning and Monitoring Board
 - Finance Committee
 - Academic Council
 - Faculty of Medicine
 - Boards of Studies and
 - Fee Fixation Committee

- Admission brochures for medical Under Graduate and Post Graduate courses.

- Calendar of Events of The Academy.

- Audited annual statement of accounts.

Note: Confidential matters pertaining to examinations, paper setting, evaluation of scripts and consequent procedures, composition and proceeding of the selection committees and minutes of the various boards of The Academy, councils and committees, until these are printed will remain confidential and not available in the public domain.

SECTION 4(1)(b)(vii)
MODE OF PUBLIC PARTICIPATION

Statutory authorities of The Academy has participation of eminent people who involves in the various activities such as administration, academic, planning etc. The representatives of the public are in the following authorities of the Academy as shown under:

a. Board of Management

- Dr.Ketan Desai,
Prof. & Head of Urology,
B.J. Medical College and Civil Hospital, Ahmadabad.

- Dr.Lalji Singh, Director,
Centre for Cellular and Molecular Biology,
Uppal Road, Hyderabad.

- Prof.S.P.Thyagarajan,
Director and Chief Advisor (Research)
Sri Ramachandra University, Chennai.

- Dr.R.K.Chauhan,
Additional Secretary,
University Grants Commission, New Delhi

- Smt.Rashmi Choudhary,
Director (Languages)
Ministry of Human Resource and Development, New Delhi

b. Advisory Committee

- Prof.Suranjan Das,
Member Commission, U.G.C
Vice-Chancellor, University of Calcutta, Kolkata

- Prof.Ramesh Dandge
Head Department of Economics,
Kolhapur University, Maharashtra

- Dr.Ramesh Dadhich
Dept. of Political Science,
University of Rajasthan, Jaipur.

c. Planning and Monitoring Board

- Prof.R.P.Kaushik,
Former Ambassador

- Dr.E.Munirathnam Naidu
Former Vice-Chancellor,
Meenakshi University, Chennai.

- Sri.R.G.Venkatachalaiah,
Ex-MLA, Doddabalapur

- Prof. (Dr) P.F.Kotur,
Registrar, K.L.E.University,
Belgaum

- Prof.S.R.Kanakaraj,
Former Registrar, RGUHS, Bangalore.

- Dr.D.K.Srinivas,
Former Director, Curriculum Development,
RGUHS, Bangalore.

d. Finance Committee

- Dr.Surender Singh,
Deputy Secretary,
U.G.C. New Delhi

e. Academic Council

- Dr.S.Kumar,
Principal and Dean,
M.S.R.M.C, Bangalore.

- Dr.D.K.Srinivas
Former Director, Curriculum Development,
RGUHS, Bangalore.

- Dr.Mahabaleshwara Maiya,
Consultant Physician,
Maiya Nursing Home, Bangalore

- Lt.Gen.D.Raghunath,
Principal Executive,
Sri Dorabji Tata Centre for Tropical Diseases, Bangalore.

f. Faculty of Medicine

- Prof.D.Nagaraj,
Director, NIMHANS, Bangalore

- Prof.A.K.Agarwal,
Prof. School of Health Sciences,
IGNOU, New Delhi

- Dr.G.S.Bhuvaneshwar,
Head BMT Wing,
SCTIMST, Trivandrum

- Dr.Krishna G Seshadri,
Head-Dept. of Endocrinology,
SRMC, Chennai.

SECTION 4(1)(b)(viii)

Boards, Council, Committees, Faculties, Departments, etc. under The Academy

- Board of Management
- Advisory Committee
- Planning and Monitoring Board
- Finance Committee
- Academic Council
- Faculty of Medicine
- Boards of Studies

Teaching departments of the constituent college:

- Anatomy
- Physiology
- Biochemistry
- Pathology
- Microbiology
- Pharmacology
- Forensic Medicine
- Community Medicine

- Medicine
- T.B. & C.D.
- Dermatology
- Psychiatry
- Paediatrics
- Surgery
- Orthopaedics
- E.N.T.
- Ophthalmology
- O.B. & G
- Radio-Diagnosis
- Anesthesiology

Service departments of the Teaching Hospital:

- Dentistry
- Radio Therapy
- Oncology
- Urology
- Paediatric Surgery
- Plastic Surgery
- Thoracic Surgery
- Vascular Surgery

The meetings of the Boards, Councils and Committees are held as per MOA / Rules and byelaws of the Academy. All these statutory bodies have public participation and majority of the decisions are available for the public except, certain confidential matters.

SECTION 4(1)(b)(ix)
DIRECTORY OF OFFICERS AND EMPLOYEES

The Directory of officers and employees is available with Registrar and will be provided on specific request. It is also available on the website of the constituent college.

SECTION 4(1)(b)(x)
MONTHLY REMUNERATION RECEIVED BY EACH OF ITS EMPLOYEES

Scale of pay for Teaching Staff

The scale of for teaching staff pay is as per the Govt. of Karnataka (Order No.HFW 207 MMC 2006, Bangalore, dated 19-05-2007) and the total emoluments are higher when compared to the U.G.C. Scale of pay.

Cadre	Pay Scale	DA (84.5%)	HRA (7.5%)	NPA	Academic Allowance (40%)	Special Allowance (12%)	TOTAL
Professors	18400-500- 22400	15548	1380	17000	7360	2208	61896
Assoc. Prof.	16400-450- 20000	13858	1230	15000	6560	1476	54524
Asst. Prof.	12000-420- 18300	10140	900	10000	4800	720	38560
Lecturers	8000-275- 13500	6760	600	8000	3200	240	26800

Scale of pay for Non-Teaching Staff

Category I Pay Scale 2500-50-2700-75-3450-100-3850
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Peons/Attenders/Ayah's/Sanitary Workers/Sweepers/Assistants Dhobi's/Cleaners/Stecher
Carriers/Water Operators/Lift Attenders/Carpenter

Category II Pay Scale Rs.2600-50-2700-75-3450-100-4350
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Lab-Attenders/X-Ray Attenders/Literate Attenders/Cooks/Telephone Opr's/Jr.Artists/
Electrician/Site Supervisor/Plumber/Tailor

Category III Pay Scale Rs.277.5-75-3540-100-4450-125-4950
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Sr. Telephone Optr./ Lit.Attenders/ Jr. Pharmacist Promotion Grade

Category IV Pay Scale Rs.3000-75-3450-100-4450-125-5450
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

S.D.A's/Typist Computer Optrs. SSLC with Computer Trainee/ITI Drivers/Store Keepers/Jr.Lab Technicians

Category V Pay Scale Rs.3300-75-3450-100-4450-125-5700-150-6300
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

ANM'S / Jr. Health Asst's / Physical Instr's / School Teachers / Clerk cum Typist/ Health Educator

Category VI Pay Scale Rs.3850-100-4450-125-5700-150-7050
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

FDA's / Dip.Lab. Technicians X-ray Tech. /Pharmacist/Refractionist / Sr.Drivers/Computer Optr. With Degree / B.Lib./Sr.Artists/Accountant cum Typist/Modeller/Medical Record Keeper/Photographer.

Category VII Pay Scale Rs.4150-100-4450-125-5700-150-7200-200-7800
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Sr.Lab Tech./Sr.Refractionsts/Promotion Grade of FDA's/Asst.Librarians.

Category VIII Pay Scale Rs.4575-125-5700-150-7200-200-8400
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Staff Nurses / GNM's/ B.Ed. Teachers/ Sisters / B.P.T's/ Jr.Engineers

Category IX Pay Scale Rs.5200-125-5700-150-7200-20-8800-260-9580
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Accounts Asst's / Manager/ Gr.II /Asst./Dep. Nursing Superintendent

Category X Pay Scale Rs.5575-125-5700-150-7200-200-880-260-10620
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Office Supdt./Accounts Superintendent/Nursing Supdt. Gr.II/Asst.Engineers/ Pharmacist /
Nursing Tutors/Managers/M.Ped Instructors

Category XI Pay Scale Rs.6000-150-7200-200-8800-260-10880-320-11200
(Basic pay fixed in the pay scale + DA 84.5% of the basic + HRA 7.5% of the basic).

Office Supdt./Nursing Supdt./Gr-I/Nursing Lecturers/Dental Surgeons

SECTION 4(1)(b)(xi)
BUDGET ALLOCATED TO THE CONSTITUTENT COLLEGE

The Sri Devaraj Urs Academy of Higher Education and Research, Tamaka, Kolar has only one constituent college and the un audited statement of account for the financial year 2007-08 and proposed budget for the year 2008-09 are as under.

Un audited statement of accounts for the financial year 2007-08

Expenditure Heads	Rupees in lakhs	Source of Income	Rupees in lakhs
A. MEDICAL COLLEGE			
I. Buildings			
a) Construction of PG Ladies Hostel, Staff Quarters	101.69	Application Fee- MBBS	2.42
b)PG Boys Hostel & N.R.I Boys Hostel etc			
c) Maintenance expenses	29.69	Application Fee –PG	0.73
II. Laboratories		Bank Interest	2.53
a) New Equipment	18.22	Bus Fare	4.99
Lab Maintenance	3.5	Application – PG entrance test	15.16
b) Furniture	5.79	Bank Charges	0.57
c) Operation & Maintenance	4.85	E-Journal Printing Charges	0.18
d)computers	1.06	Fines	3.34
III. Salary		Interest of F.D	76.57
a) Salary & PF of Teaching Staff *	1159.23	Internship Diary	1.05
b) Salary & PF of Non-Teaching staff	362.3	Library Card	0.06

IV. Faculty /Staff development		Misc. Income	6.48
a) Seminars/Workshops/Incentive/ Schemes/Training/Higher Studies)	1.62	Rent Received	20.64
b) Research	0.65	Sale of mini Bus	2.25
V. Library		Students Cert. Fee	4.61
a) Books	22.71	Supple. Tution Fee	33.19
b) Journals / e-resources	2.46	Tution Fee – MBBS	1754.32
VI. Services		Tution Fee – PG	467.11
a) Administration / Advertisement/ General Expenses /Sports / Legal fee / Stipend / Transport / Hostels /Canteen / Security / Water / Electricity / P&T:	170.99	Xerox Charges	1.13
b) Municipal Tax	0.35	Mens Hostel Rent	11.87
c) Landscaping	1.62	Womens Hostel Rent	16.45
d) DVD Projector and Digital Camera etc,		O.D.Facility	0
VII. Statutory Payments	0.84	Loan To be borrowed	271.4
VIII. Depreciation (Written Down Value)	82	Hospital Collections	605
B) R.L.J.HOSPITAL		Bank Interest	1.04
1.Buildings			
a) Renovation of Hospital	126.59		
b) ETP Plant etc, GENERATOR			
b) Maintenance Expenses	22.00		
II. Equipments / Maint.			
a) New Equipment	337.04		
b) Furniture	0.00		
c) Operation & Maintenance	18.28		
III. Faculty /Staff development			
a) Seminars/Workshops/Incentive/Schemes/ Training/Higher Studies)	1.6		
IV. Services			
a) Administration / Advertisement/ General Expenses /Sports / Legal fee / Stipend / Transport / Hostels /Canteen / Security / Water / Electricity / P&T:	67.08		
b) Municipal Tax	0.1		
c) Landscaping	0.75		
V. Hospital Maintenance	206.27		
VI. Statutory Payments	0		
VII. Repayment of Term Loan / Interest			

a) Repayment of OD	250.56		
b) Repayment of Loan	100		
c) Interest on Loan	21.21		
VIII. Depreciation (Written Down Value)	150		
ACADEMY OFFICE			
a) Furnishing / Fixtures	22.59		
b) Providing Computers, Laptops, Printers etc	9.45		
c) Meeting Expenses	0		
d) New Vehicle			
TOTAL	3303.09	TOTAL	3303.09

Proposed Budget approved by finance committee for the year 2008-09

Expenditure Heads	Rupees in lakhs	Source of Income	Rupees in lakhs
A. MEDICAL COLLEGE			
I. Buildings			
a) Construction of PG Ladies Hostel, Staff Quarters	149.00	Application Fee- MBBS	2.42
b) PG Boys Hostel & N.R.I Boys Hostel etc	132.45		
c) Maintenance expenses	30.00	Application Fee -PG	0.75
II. Laboratories		Bank Interest	3.00
a) New Equipment	35.50	Bus Fare	5.00
Lab Maintenance	4.00	Application - PG entrance test	16.00
b) Furniture	5.00	Bank Charges	0.60
c) Operation & Maintenance	6.00	E-Journal Printing Charges	0.18
d) computers	6.00	Fines	3.00
III. Salary		Interest of F.D	50.00
a) Salary & PF of Teaching Staff *	1381.80	Internship Diary	1.00
b) Salary & PF of Non-Teaching staff	416.66	Library Card	0.05
IV. Faculty /Staff development		Misc. Income	6.00
a) Seminars/Workshops/Incentive/Schemes/Training/Higher Studies)	3.50	Rent Received	20.00
b) Research	50.00	Sale of mini Bus	0.00
V. Library		Students Cert. Fee	5.00
a) Books	27.00	Supple. Tution Fee	30.00
b) Journals / e-resources	3.00	Tution Fee - MBBS	1840.62
VI. Services		Tution Fee - PG	600.81
a) Administration / Advertisement/ General Expenses /Sports / Legal fee / Stipend / Transport / Hostels /Canteen / Security / Water / Electricity / P&T:	170.00	Xerox Charges	1.00
b) Municipal Tax	35.00	Mens Hostel Rent	12.00
c) Landscaping	2.00	Womens Hostel Rent	17.00
d) DVD Projector and Digital Camera etc,		O.D.Facility	0.00
VII. Statutory Payments	3.00	Loan To be borrowed	165.05
VIII. Depreciation (Written Down Value)	85.00	Hospital Collections	650.00

B) R.L.J.HOSPITAL		Bank Interest	1.00
1.Buildings			
a) Renovation of Hospital	18.40		
b) ETP Plant etc, GENERATOR	120.77		
b) Maintenance Expenses	22.00		
II. Equipments / Maint.			
a) New Equipment	93.40		
b) Furniture	5.00		
c) Operation & Maintenance	20.00		
III. Faculty /Staff development			
a) Seminars/Workshops/Incentive/Schemes/ Training/Higher Studies)	2.00		
IV. Services			
a) Administration / Advertisement/ General Expenses /Sports / Legal fee / Stipend / Transport / Hostels /Canteen / Security / Water / Electricity / P&T:	60.00		
b) Municipal Tax	2.00		
c) Landscaping	2.00		
V. Hospital Maintenance	215.00		
VI. Statutory Payments	3.00		
VII. Repayment of Term Loan / Interest			
a) Repayment of OD	0.00		
b) Repayment of Loan	100.00		
c) Interest on Loan	28.00		
VIII. Depreciation (Written Down Value)	160.00		
ACADEMY OFFICE			
a) Furnishing / Fixtures	10.00		
b) Providing Computers, Laptops, Printers etc	6.00		
c) Meeting Expenses	10.00		
d) New Vehicle	8.00		
TOTAL	3430.48	TOTAL	3430.48

SECTION 4(1)(b)(xii)
MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

Not applicable to this Academy.

SECTION 4(1)(b)(xiii)

a. Concessions granted by The Academy

Sri Devaraj Urs Academy of Higher Education and Research, Tamaka, Kolar was established in 2007 and The Academy has only one constituent college Sri Devaraj Urs Medical College.

The first batch of students was admitted in 2007-08 and the admission policy is 80% (40% CET Karnataka & 40% Comed-K All India) of the seats to be filled through an common entrance test conducted on All India basis – 15% of seats allotted for NRI/Foreign Nationals – 5% of seats for Institutional preference quota. The students admitted through CET- Karnataka (35 students) were given 1 lakh rupees concession in annual tuition fees.

b. Concessions availed by The Academy

It is a self financing Academy and does not receive any grant from central and state government.

SECTION 4(1)(b)(xiv)
INFORMATION AVAILABLE IN ELECTRONIC FORM

All the brochures relating to the courses conducted by The Academy and Calendar of Events of various activities of The Academy as well as Emergent Notifications are available on The Academy website – www.sduu.in.

SECTION 4(1)(b)(xv)
**MEANS, METHODS AND FACILITIES AVAILABLE TO CITIZENS FOR
OBTAINING INFORMATION**

Through notice boards, relevant brochures, The Academy calendars and various other routes which are available in print are on our website www.sduu.in

Some information to general public is disseminated occasionally through press releases, advertisements hand outs etc.

SECTION 4(1)(b)(xvi)
PUBLIC INFORMATION OFFICER

Sri.G.Prakasham,
Department of Community Medicine,
Sri Devaraj Urs Medical College,
Tamaka, Kolar – 563 101
Ph: 08152-210604
Extn: 115

SECTION 4(1)(b)(xvii)
OTHER INFORMATION

The Academy has constituted sub committees such as Works and Purchase Committee, Ethical Committee, The Academy Research Committee

SECTION 5(1)
(Under Right to Information Act, 2005)
Public Information Officers (PIO's)

Sl. No.	PIOs.	Work Allocated	AAs.
1.	Dr.A.V.M.Kutty, Registrar Ph: 08152-649202	All services matters of regular employees such as members of the faculties, Category I to IX (non-teaching) employees, recruitment, Disciplinary proceedings etc., Decisions of Board of Management, Academic Council, Planning & Monitoring Board, Advisory Committees, Finance Committee, Faculty of Medicine, Boards of Studies etc., All matters related to Academic Activities and Training. Entrance examinations. All matters related to purchase of items made in purchase section.	Sri.R.L.Jalappa, M.P. President, Sri Devaraj Urs Academy of Higher Education and Research, Tamaka, Kolar – 563 101 Ph: 080-23416552
2.	Mr.R.Purushotham, I/c Finance Office Ph: 08152-210573	All matters regarding financial transactions / Accounts / Budget etc., Decisions of Finance Committees. All matters related to purchase of items made in purchase section.	- do -
3.	Dr.D.V.L.N.Prasad, I/c Controller of Examinations Ph: 08152-649 211	All matters regarding the conduct of examinations of the courses conducted by The Academy.	- do -
4.	Dr.M.B.Sanikop, Principal, S.D.U.M.C Ph: 08152-649210	All matters related to the sanction of leave / deputation of faculty members to various programs such as WORKSHOP / Fellowship / Training and Conferences.	- do -
5.	Dr.K.Borappa, Medical Superintendent, R.L.J.H & R.C Ph: 08152-243075	All matters related to in/out patients and other general issues related to Hospital functioning.	- do -