



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research



A DEEMED TO BE UNIVERSITY

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IQAC of SDUAHER was reconstituted on 12th April 2016 following the NAAC accreditation of the university in the first cycle on 16th November 2015. The IQAC structure aims to bring about stakeholder involvement at all levels of university and departments to ensure sustenance of quality and its enhancement. The IQAC is constituted with administrators, deans, principal, directors, administrative heads of units and nominees from society, alumni and industry.

The university IQAC meets every quarterly for deliberating on quality developmental issues related to academics, research and administration and escalating suggestions to the departments and university.

UNIVERSITY IQAC OBJECTIVES

1. To review the proceedings of various committees, boards and departments to identify the quality issues in teaching, learning, evaluation and research and to facilitate its discussion in relevant bodies for quality enhancement.
2. To facilitate actions based on the feedback obtained from students, parents and other stakeholders to improve quality of teaching, learning, evaluation and student support.
3. To develop attainable benchmarks for the academics, research and administrative activities.
4. To conduct quality enhancement activities through workshops, seminars and discussions periodically for all stakeholders.
5. To document all information pertinent to generation of AQAR and ensure accurate updated information is disseminated.
6. To generate and implement good practices at university, college and departmental levels.
7. To evaluate the outcomes of the academic, research, health care services and administrative activities of the university and facilitate its inclusion in to their planning.

Proceedings of the IQAC Meeting:

Held on 23rd Jan 2016 at 11 AM in the Council Hall of the University under the chairmanship of Dr.M.L.Harendra Kumar, I/c Vice Chancellor, SDUAHER.

Members Present

1. Dr.M.L.Harendra Kumar, Dean, Faculty of Medicine, I/c Vice Chancellor
2. Dr.A.V.M.Kutty, Registrar
3. Dr.D.V.L.N.Prasad, Controller of Examinations
4. Dr.S.R.Prasad, Director, PG Studies
5. Dr.Mohan Kumar.K, Director, Academics
6. Dr.A.Bhaskaran, Vice Principal
7. Dr.V.Lakshmaiah, Medical Superintendent, RLJH&RC.
8. Dr N. Sarala, Prof. & HOD of Pharmacology
9. Dr. K N. V. Prasad, Prof. & HOD of Paediatrics
10. Dr. K. N. Shashidhar, Prof. & HOD of Biochemistry
11. Dr.T.N.Suresh, Co-ordinator, R&D.

Dr.Harendra Kumar, I/c. Vice Chancellor welcomed all the members to the meeting and briefed the members regarding importance of IQAC Cell, responsibilities of the members of the cell, plan of actions to be framed to maintain quality in the academic and administrative fronts. He emphasized that as a post accreditation activity, the IQAC had to be very active and had to ensure the preparation and submission of AQA Reports to the NAAC every year. He said that the schedule of the meetings of the IQAC had been already included in the Calendar of Events and said that the cell would be meeting once in three months.

Registrar informed that there would be UGC inspection in the nearest future as the last review meeting was held in the year 2009. He informed the cell that UGC review inspection as per MoA would takes place once in 5 years. He also intimated the cell that the decision on the NAAC accreditation and the case on Deemed to be Universities were still pending in the Hon'ble Supreme Court of India and the outcome of the court judgment would be very important for the university. He also suggested that the IQAC activities should be well organized and it should be able to monitor the sustenance of quality in all facets of the 7 criteria as per NAAC. He said that Quality issues in each of the criteria had to be identified and conveyed to the departments for strict implementation.

Dr.S.R.Prasad suggested strengthening the IQAC activities by including additional staff members. He stated that the cell should develop monitoring mechanisms on the quality issues and each department should conduct monthly review of the progress of the monitoring mechanisms. Registrar informed that Hon'ble Vice Chancellor was of the opinion that the university should hold meetings of the Heads of the Departments prior to the quarterly meetings of the IQAC.

Registrar conveyed that one of the major observations of the NAAC peer team was on the research output and the number of articles which have appeared in SCOPUS, h-index and their impact factor. In this regard, he suggested that each department should aim to improve the quality of research publications. He opined that a committee to be constituted to evaluate the research manuscripts and select the journals in which they should be published. Briefing the current scenario he stated that the faculty members were hurrying for publications without looking in to the quality of the journal and expressed that many a time, quality work might have gone to low grade journals. He insisted that the senior faculty particularly professors should aim to publish at least one or two publications having impact factor of 2 and above and if it was practiced, the university would have at least 40 to 50 publications and our cumulative index could go beyond 100 per annum. The members expressed that each department or senior faculty should identify an area of research and should apply for external funding which was also currently a major setback in the research arena of the university.

Dr.K.N.V.Prasad said getting articles published in journals with 3+ impact factor requires lot of support and there were few problems on follow up of the cases and studies could be carried out as a team work. Dr.Lakshmaiah felt that there should be work force support to the clinical department to carry out a long term and quality research. Dr.S.R.Prasad suggested that a group working on a project from various scientific viewpoints would result in a good outcome. Registrar stated that interdepartmental association was critical and informed that NAAC team had recorded lack of interdepartmental collaborative research work. Dr.Shashidhar, Prof. & Head of the Department of Biochemistry offered all help for team based research work in the university.

Dr.Harendra Kumar suggested looking in to molecular pathology and informed that this area was gaining prominence. The members felt that all possibilities had to be explored to gain momentum in the quality of research. Members also felt that many good journals were charging heavily for publishing articles and appealed for support from the university. Registrar informed that if the publications were of high quality, the university should be able to provide financial assistance. Dr.Suresh, informed that there were some areas which needed to be strengthened in the university research funding processes. He said that many of the projects approved and funded by the university were not monitored for their output. He also suggested for reconstitution of the University Research Committee.

Registrar informed that the idea of funding for research by the university was to kindle the research instincts of junior faculty and by conducting pilot studies on an identified problem they should be able to consolidate their research areas and obtain funding for research from external agencies. He suggested the in—house research committee should review the research proposals very critically and assess the research problem in respect of its continuity as an area of long term research. Dr.Suresh suggested community based research projects could have such potential. It was suggested to constitute a committee with the following members to evaluate the research problems. Dr.B.G.Ranganath, Dr.Karthiyane Kutty, Dr.S.R.Prasad, Dr.Sarala, Dr.K.N.Shashidhar, Dr.K.N.V.Prasad, Dr.T.N.Suresh and Dr.Shruthi.

Dr.Harendra Kumar suggested that the IQAC had to be reconstituted and as per the guidelines of NAAC and the members suggested for inclusion of members from outside the university to obtain the public perception about the function of the university and expectation of the public from the university. Members suggested Mr.Prahladh Rao, Editor of Kolara Pathrike or Dr.Gangadhar Rao, Professor, Government College, Kolar. Dean also suggested obtaining feedback on administrative issues through the College Development meetings, Hospital Development Committee and such other committees constituted by the university for advising, implementing and monitoring various quality aspects in the functioning of the university. It was also suggested that IQAC collect proceedings of all the meetings and critically analyze and send necessary inputs for quality enhancement. Dr.K.N.V.Prasad suggested setting of bench mark for quality indicators and the IQAC should facilitate for obtaining new ideas from all quarters. Registrar suggested holding of the meetings of the departments under the Faculty of Allied Health Sciences once a month on similar lines of the college council meetings under the chairmanship of Dean, Faculty of Allied Health Sciences.

Dean said that it might be necessary that the university conduct workshops on quality issues and proposed for two such meetings in a year. He felt inviting external experts would help the cell to function at its best. He said that the office of the internal quality assurance cell should be functional at the earliest and suggested that each member according to their interest might take each criterion for developing quality aspects. Dean also proposed that the members could also co-opt junior faculty to assist them in developing monitoring mechanisms.

Dean informed that as part of the strengthening of the activities of the university, it had to finalize the objectives of the IQAC. He handed out the objectives and requested the members to pursue the same and sought the opinion. Members in turn suggested some modifications and decided to consider the objectives with modifications incorporated. Dean stated that the same has to be uploaded on to the university website and he appraised the members about the need for exclusive space on the website for IQAC activities. In addition, Dean informed the need for preparing a Logo for the IQAC. The members felt the design of the logo could be achieved by sending a circular inviting the students to design a logo based on the objectives of the IQAC. Registrar suggested the best logo could be rewarded so that students could participate with the enthusiasm. Dean also expressed the requirement of the Member Secretary / Co-ordinator for IQAC. Members suggested Dr.Ranganath, Prof.& HOD of Community Medicine to be considered for Member Secretary post.

Chairman thanked all the members


18/2/18
Chairman.
PRINCIPAL
Dr Devaraj Urs Medical College
Tumakuru, Kolar-563101.

Proceedings of the Quarterly Meeting:

Proceedings of the Quarterly Meeting of the University IQAC of Sri Devaraj Urs Academy of Higher Education and Research, Kolar held on **23rd July 2016** at 12-30 PM in the Council Hall under the chairmanship of Prof.C.V.Raghuveer, Hon'ble Vice Chancellor, SDUAHER.

Members present:

1. Dr.A.V.M.Kutty, Registrar & Dean, Faculty of AHS, SDUAHER.
2. Dr.M.L.Harendra Kumar, Dean, Faculty of Medicine, SDUAHER & Principal, SDUMC.
3. Dr.K.Mohan Kumar, Director Academics, SDUAHER & Med. Supdt., RLJH&RC.
4. Dr.V.Lakshmaiah, Professor of Medicine, SDUMC.
5. Dr.S.R.Prasad, Director, Postgraduate Studies, & Prof. of Microbiology, SDUMC.
6. Dr.A.Bhaskaran, Vice Principal & Prof. of Surgery, SDUMC.
7. Dr.N.Sarala, Prof. & HOD of Pharmacology, SDUMC.
8. Dr.T.N.Suresh, Co-ordinator, R&D, SDUAHER
9. Dr.K.N.V.Prasad, Prof. & HOD of Pediatrics, SDUMC.
10. Dr.Karthiyane Kutty, Prof. of Physiology, SDUMC.
11. Mr.J.Rajendra, Director (A&F), SDUET. (Member from management)
12. Dr.G.K.Narayana, Consultant in ENT, Kolar. (Nominee from industrialists)
13. Mr.Suresh.B, Journalist, Kolar. (Nominee from local society, Kolar)
14. Dr.D.K.Ramesh, Surgeon, SNR District Hospital, Kolar. (Nominee from alumni, SDUMC)
15. Dr.B.G.Ranganath, Prof. & HOD of Community Medicine, SDUMC. (Director, IQAC)

Members granted leave of absence

1. Dr.D.V.L.N.Prasad, Controller of Examinations, SDUAHER.
2. Dr.K.N.Shashidhar, Prof. & HOD of Biochemistry, SDUMC.

The Vice-Chancellor welcomed all the members of the committee. The importance of IQAC decisions in the functioning of the University was explained. The Minutes of the previous meeting was confirmed.

Agenda No.1

Establishing a benchmarking process at institutional level.

The Vice Chancellor directed to set up task forces for each of the seven criteria of NAAC accreditation with a co-ordinator and members. The task force shall have terms of reference and should meet once in 3 months with mandatory agendas to be discussed and present the reports to IQAC. The Director of IQAC will form the task forces in consultation with the Registrar and the Dean of SDUMC. The benchmarking for the various academic, research and patient care activities of the academy has to be decided based on the inputs from the task forces, the SSR of the university, inputs from the faculty generated in the monthly departmental meetings and NABH and NABL committee meetings. Members discussed about the need to hold a workshop to sensitize the faculty in benchmarking process. The laid down benchmarks of the institute can be compared with other institutes of importance and gradually improved upon.

There is a need to stress that quality is crucial in all the departmental activities. Hence, all the faculty of the university should be involved in the NAAC and IQAC processes. The faculty should be encouraged to read the SSR report of the university. The website of the university is to be updated and there is a need for a website co-ordination committee to be formed to look into its design, contents and updates. The forthcoming events of the university like CME, workshops, guest lectures and new issues should be made known on the website. As an example for benchmarking it was proposed to have a benchmark for quality publications in terms of number of articles published in journals with good impact factors in six months period.

Agenda No.2

Streamlining of Research:

The functioning of the University Research Committee and the Central Ethics Committee was appraised. Vice Chancellor said that the university provides seed money to the faculty to initiate research. Based on the pilot study and its findings the researchers should apply for extramural funding from various government and private agencies. The research officer of the university should update the various funding agencies and the thrust areas of these agencies periodically and circulate the information to all the departments. The research officer has to facilitate the compilation of research ideas of the faculty and students and convert them to research questions and facilitate writing of proposals. Dr.Satish R Rao, Research Officer was told to undertake the same as a top priority. Institutional research priorities have to be developed through these processes and multidisciplinary approach has to be adopted.

The co-ordinator of IQAC suggested developing a Clinical Epidemiology Unit (CEU), involving interested faculty from all departments and students through INCLEN. This would improve the quality of research and publications. Vice-Chancellor stressed on the need to identify research priorities based on the local problems and gave an example of fluorosis research which would be relevant to the population in the district.

Dr.S.R.Prasad said that some of the funded projects were discontinued when a faculty leaves the institute. Vice-Chancellor said that compulsory progress review of research projects which receive seed money should be done once in six months and should be a mandatory agenda in the R&D committee meetings. The publication charges for research papers generated in the departments for publication in indexed peer reviewed journals with impact factors will be considered by the university.

Dr.S.R.Prasad opined that research quality and publications may improve if the faculties are motivated to register for PhD. He said that student research should not be restricted to one guide but instead should be multidisciplinary as there will be inputs from many faculties and hence improves the quality of research. Vice-Chancellor said, giving a PhD allowance will attract the faculty to register for the same. Posting of JRF's to clinical departments to work on the research ideas are necessary to conduct research and should be looked into as a priority by the research officer.

Dr.T.N.Suresh said, some proposals were sent by the faculty for external funding and there were no responses received from those agencies. Vice-Chancellor advised that there should be attempts made to communicate with these funding agencies repeatedly to get a response and also a visit to their offices should be made to track the application status.

Agenda No.3

Developing standards of patient care:

IQAC co-ordinator suggested developing a patient trajectory from hospital entry to exit which requires implementing electronic health records (EHR) instead of the current practice of writing on OPD cards and forms. Such a step of adopting IT technology would improve the quality of health care, reduce medical errors and better the file organization and documentation. Dr.K.N.V.Prasad said that HMIS was available in RLJH & RC, but LAN connections to the OPDs were yet to be given. He said that NABH accreditation was an important step towards improving the quality of patient care. Vice-Chancellor advised for a discussion with the IT section to explore the feasibility of the EHR system at RLJH & RC. The available computers in the OPDs and in the hospital wards should be made use of efficiently through LAN connections and EHR use should be promoted. Training in the use of HMIS is to be compulsorily provided to PGs and certificates can be given for the same. Members discussed that the quality of the IT department services has to improve to achieve these quality objectives of patient care.

Agenda No.4

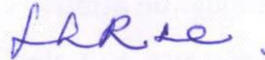
Preparation of AQAR:

Registrar mentioned that the AQAR has to be submitted to NAAC in another 3 months. Vice-Chancellor mentioned that the NAAC co-ordinator ideally has to prepare the report. The IQAC co-ordinator was told to prepare the AQAR.

Other matters:

Dr. M.L.Harendra Kumar, Principal, SDUMC, mentioned that the IQAC details have to be displayed in the university website and the IQAC logo is to be chosen and finalized.

The meeting ended with the Vice-Chancellor thanking all the members.


Co-ordinator, IQAC
SDUAHER, Tamaka, Kolar.