

LIBRARY AND INFORMATION CENTRE
SRI DEVARAJ URS MEDICAL COLLEGE
TAMAKA, KOLAR.

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The Library and Information Centre of Sri Devaraj Urs Medical College was started in 1986 and has a glorious record of 27 years of worthy services. Resource collections of twenty three thousand volumes of books are available for circulation and reference. The periodical section hold more than 200 current journals and 10,000 book back volumes of periodicals. Initially library was located in the medical college block. The Library was moved into the newly established library Building. The existing state-of-the-art new modern library is centrally air conditioned and well-furnished for end users. The library has Wi-Fi facilities to browse and access of resources in any part of the premises. The library is serving as a medical resource center, support to research, educational and clinical needs of the students, and staff of the Medical College.

The Library is kept open on all working days from 8.30 AM to 10.00 PM. and all general holidays, Sundays and 2nd Saturday from 9.00 AM to 2.00 PM.

Vision of the library:

Strive for the highest quality of Health Information Services to provide:

- Access to the knowledge base of health sciences.
- Information retrieval and management &
- Organized electronic, print and other resources in a cost effective manner.

Mission of the library:

To converge knowledgeable people, reliable health science knowledge & technology for

- Effective learning
- Quality Health Care
- Research activities &
- Meaningful community health service

Goals: To provide

1. Service timely access to information in health sciences.
2. Service reflecting professional, ethical & cultural behaviour.
3. Continuous learning, adaptability, innovation & enhancement of staff skills & services.
4. Rewarding work environment, characterized by team spirit, flexibility personal growth and sense of humour.

Services:

- Reference Services
- 1Gbps Internet services
- Circulation Services
- E-Resources Services
- Database Search
- Multimedia Collections
- Interlibrary Loan (DELNET)
- Photocopy Services (Black-and-White)
- Electronic Public Access Catalogue (EPAC)

- Current Awareness Services
- Paper Clipping Services

CIRCULATION/ LENDING PROCEDURE

Library and Information Centre is providing book Circulation (lending) service for the benefit of library user's community. Books will be issued on presentation of the library card / Identity card. Students are instructed to check the books while borrowing and they will be responsible for any type of damage or mutilation noticed at the time of return. The members can borrow books, journals and CDs as mentioned below.

Borrowing Limits & Overdue Charges

Types of Users	Books			Journals / CDs		
	Nos.	No. of Days	Fine After Due Date	Current Journals/ Bound & CD's	No. of Days	Fine After Due Date
MBBS	2	15	Rs.5/day			
PG	3	15	Rs.5/day	2/2 &1	3	Rs.5/day
Faculty	3	15	Rs.5/day	2/2 &1	3	Rs.5/day

Library document/s can be issued between 10.30 AM to 8.00PM on all week days, except holidays, 2nd Saturday and Sundays.

The users are requested to return the borrowed books to the library on or before the due date to avoid the penalty of Over Due Charges. Students are advised to obtain the NO DUE CERTIFICATE from the library at the end of the Academic Year.

Eligibility:

Students and faculty members are eligible to borrow library books at a time as mentioned above. In the last page slip is pasted and stamped mentioning the due date and the fine will be charged @ ` 5 per day per book from the due date till the book is returned to library.

Circulation

Books and Journals may be borrowed by Staff and Students

Stack Books and Bound Journals are permitted to be borrowed

Reference Books are not permitted to be borrowed.

Members of the teaching staff may borrow Reference Books and Current Journals for a maximum of 3 days for teaching purposes.

Members of the PG Students may borrow current Journals for a maximum of 3 days for teaching purposes.

There will be no extension of lending time for students going for holidays or examinations. **Loss of borrowed books/Journals** the borrower shall replace the books of the same edition or latest edition or pay double cost of the book after getting permission from the librarian.

Rules

- All the library users (students & staff) should display the membership Identity Card to the scanner system every time at the entrance of the library.
- Bags, briefcases, handbags, parcels, aprons or other receptacles are not allowed inside the library. Such items may be left in the property counter provided in the library. Users are advised not to keep their valuable things in the property counter. The library accepts no responsibility for the loss or damage of any articles so left.
- Personal books are not permitted inside the reading halls
- Books, journals, etc. taken from the shelves for reading should be left on the tables after use and 'not' to be replaced on the shelves.
- All users leaving the library must show all books, folders, papers, etc. in their possession at the security counter of the reading hall. Users may also be required to co-operate inspection any repository carried out of the library. All books/journals and other library materials are to be used with care.
- Engaging in conversation / discussion / group study inside the reading halls is strictly prohibited.
- The library is closely monitored by closed circuit camera & TV
- Chairs and tables and other library equipment, fittings and furniture should not be mitigated. Users should not place their feet on chairs and tables.
- Users should report any loss or damage to library material on loan, user should be reported immediately. The user must pay the cost of replacing a lost or seriously damaged book or other item; in addition to that he/she has to pay the fine.
- Smoking, eating, drinking (except water), sleeping and talking loudly are strictly prohibited in the library
- Mobiles phones are strictly prohibited in the library reading halls.
- Computers are for educational use only. The use of the Internet in the library is for reference work. Accessing unauthorized sites, playing games, chatting etc. are strictly prohibited.
- Library users should not change the settings on the computers provided in the library.
- Users are required to vacate the library at designated closing times, upon hearing alarm bells.
- Notices, handouts or related material may only be displayed in the library with the permission of the Librarian and in an approved fashion.

The above mentioned rules and regulations are subject to periodical reviews and revisions. Failure to comply with library rules and regulations may result in the loss of library privileges and may lead to College or University disciplinary measures.

E-Resources rules and regulations

Restrictions on access and downloading of licensed e-Resources

The e-Resources are licensed for the non-profit educational use of the Institute. Copyright law governs use of these e-Resources.

Doing the following things are strictly prohibited:

- Systematic downloading, distributing, or retaining substantial portions.
- Forwarding electronic versions of articles or the use of electronic articles for commercial purposes.
- Strictly prohibited to download entire journal issue or databases or an entire e-book.

Why should we not do the above things?

- Improper use can result in denial of access for the whole Institute to all electronic journals from a given publisher.
- Access to e-Resources is based on license agreements with publishers.
- Library users are permitted to make digital copies of individual documents, that is, to download an individual document temporarily to their own hard disc for **non-commercial** purposes only.
- Under the terms of use it neither permits forwarding electronic versions of articles nor the use of electronic articles for commercial purposes.
- Publishers keep track of patterns of use and where the publishers suspect misuse in the form of systematic downloading (eg. more than one article from an issue, continuous downloading from a particular journal etc.) .
- They will cut off access requiring Library to investigate and take action on those who have misused the e-Resources.
- There have been instances where publishers have withdrawn access to their online resources to the entire Institute.

- This prevents access by the majority of responsible users to information needed for their research and learning.
- It becomes obligatory on the library's part to investigate such misuses and report the same to the publishers.
- Takes longer time to get the access restored and convince the publisher that re-occurrence of such misuses will be stopped.

FACILITIES:

Digital Library

The Digital Library is located in the ground floor of the library. It is a state-of-the-art Digital library, consisting of 50-workstations with internet connections. The digital Library is open for 12-hours, a Printer and a Scanner facilities are provided.

Facilities for Learning and Teaching

The library's electronic classroom is located in the 1st floor of the library. Provide a computer and overhead projection facilities are provided.

Floor Plan

Ground floor

- Information Desk
- Newspaper and Magazine
- Property Counter
- Collection Development Section
- Librarian's Office
- Digital Library
- PG Section
- Circulation Desk
- Photocopy
- EPAC
- Binding Section
- Stack Area
- Reading Hall
- Text & Reference Books
- WHO Publications
- Current Periodicals & Staff Section
- Back & Bound Volume of Periodicals Section
- Rest Rooms

1st FLOOR

- Audiovisual Room
- Personal Book Reading Section
- UG Section
- Rest Rooms

Library Collections (Data as on 31.04.2014)

1	Total Collection		22158
	i) Total No. of Books	20583	
	ii) Total No. of PG Dissertations	461	
	iii) WHO Collections	1114	
2	Total No of Journals (Print + Online)		486
	Total no. of Journals Print		
	A) Current Subscription		166
	i. International	55	
	ii. Indian	111	
	Back volumes	9500	
	B) Total No. of E-Journals		320
	HELINET	296	
	SDUAHER Subscription	24	
	C) E-Books		80

LIBRARIANS

Sl. No.	Name	From	To
1	Mr.Raghavendra M.L.I.Sc.	1986	22/10/1997
2	Mr. Prakash B.A., M.L.I.Sc., M.Phil	23/10/1997	

STAFF

1. Mr. Prakash	B.A., M.L.I.Sc., M.Phil	Senior Librarian
2. Mr. Gangareddy	B.A., M.L.I.Sc.	Assistant Librarian
3. Mr. Devaraj B.V	B.Sc., M.L.I.Sc.	Assistant Librarian
4. Mr. Muninarayana V	B.A., M.L.I.Sc.	Assistant Librarian
5. Mrs. Udayavani G	B.A., B.L.I.Sc.	Library Assistant
6. Mr. Baiyya Reddy	B.A.	Counter Assistant
7. Mr. Earanna	B.A	Counter Assistant
8. Mrs. Padavatamma	B.A	Binder
9. Mr. Vishwanath		Attender
10. Mr. Chetan Kumar		Attender
11. Mr. Hanumanthappa		Attender
12. Mr. Muniraju V.N		Attender
13. Mr. Nagesh K		Attender
14. Mr. Manjunatha V		Attender
15. Mr. Muniyappa		Attender
16. Mrs. Shanthamma		Sweeper
17. Mr. Nagaraj		Technical Assistant
18. Mr. Manjunath		Assistant
19. Mr. Srinivasa V		Sound System Operator
20. Mr. Pradeep K.V		
21. Mr. Thimmarayappa		