



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research



A DEEMED TO BE UNIVERSITY

POST BOX NO.62, TAMAKA, KOLAR-563 101, KARNATAKA, INDIA

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Meeting of IQAC members with Dr. Abdur Rehman, former Vice-Chancellor, Calicut University, Currently advisor to Yenepoya University, Mangaluru.

Date: 04-06-2016, Venue: Council Hall, SDUAHER

Agenda:

Review of NAAC Committee report on Sri Devaraj Urs Academy of Higher Education and Research. It was stressed that post-NAAC accreditation, IQAC formation is essential. IQAC must include undergraduate and post-graduate student representation, external experts and social worker. IQAC should meet quarterly. Task force should be formed within IQAC for the seven criteria's of NAAC. The Task force should discuss on the agendas related to the NAAC criteria and give a report. The IQAC will discuss on the Task force reports in its meetings. The report of the IQAC should be given to the Planning and Monitoring Board for consideration.

The progress made by the Task force should be analyzed. If the progress is not satisfactory, it should be repeated for another quarter. The following members need to be involved at least as invitees into IQAC; Librarian, Student Welfare Officer, Sports Director, Maintenance Officer, IT Department, Sociologist and Chief Warden. It was stressed that the Boards of Studies should call expert invitees for the identical meeting agendas. If necessary the agenda may also be circulated to get specific inputs.

Dr. Abdur Rehman stressed that the University through the Board of Studies and Academic Council has the potential to improve the curriculum quality. There is scope for curriculum development and design.

It was identified that the research component has fared poorly in the NAAC accreditation process. It is essential to have JRF, Ph.D. fellows and Senior Scientific Officer who will provide research and publication. Such a team will attract research projects and extramural funding. Teachers' should be monitored to register for Ph.D. It was stressed on the need to appoint an additional statistician already working in the department of Community Medicine. Post-graduates should be guided to utilize the services of the statistician in the planning stage of the research and not only during the analysis phase.

It was advised to invite external fellows for Lectures / Workshop in research guidance apart from the Research Methodology Workshops. It was stressed to have a research advisor, Ph.D. reviewers should be invited every six months. Seed money should be given for Ph.D. students. It was stressed to maintain proper meeting proceeding books.

It was mentioned that feedback has to be obtained from all stakeholders including parents, students, patients, teachers, staff etc.

Feedback from the students should cover the teachers, library, hostels, labs, sports, class rooms etc. Junior teachers can give feedback on Senior teachers. Feedback can be taken at the end of the year. Feedback should be analysed and action taken and report to be prepared. It was stressed that the teachers should have higher qualifications like Ph.D. In an University system there should be Visiting Professors and Professor Emeritus. It is important to maintain good records of the visits of such Professor and also of their involvement.



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Examination system:

It was stressed that the examination system is the most important aspect in a Deemed to be University or autonomous institute. There should not be suspicion of manipulations. It is nowadays ideal to computerize the examination process and systems.

Research:

It was mentioned that the research aspects are weak in the system. The external funded research projects are non-existent. It is essential to develop a good Central Research Facility apart from the department research facility. There should be thorough documentation of any collaboration and research undertaken with other Universities.

Universities should conduct at least two National Conferences in a year. It should be planned department wise and the department should have expertise in the areas.

Consultancy services should be strengthened. There is a need for a sports indoor stadium.

Student progress:

Yearly progress of the students should be maintained. If international students are admitted an International Cell should be maintained.

Innovation, Best practices, Environment consciousness:

There should be an Environmental Centre and a Co-ordinator. A Professor in Environmental Science and an horticulturist should be invited to discuss the environmental issues. A flora and fauna analysis of the campus should be undertaken.

Social Responsibilities:

Includes green audit, energy audit, water harvesting, social waste management, flora and fauna, medicinal plants, vermin technology etc. There should be pictures with details of each plant and animal in the campus. Nothing should be burnt in the University campus.

IQAC:

NAAC accreditation and NABH accreditation are very essential. AQAR should be periodically submitted. AQAR should be part of the annual report of the University. Annual news letter of IQAC should be prepared.

There should be profile / booklet of the University, College, Alumni etc. Annual academic review by peer group is necessary. 2 – 3 external peers should be invited for the academic review of the University / Institute.

AAA:

Academic and Administrative Audit is a higher review recognized by the UGC and should be undertaken periodically.

HIS:

All stake holders should be familiar with the use of computers.